



Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney

Town Clerk: Helen Symmons

MINUTES OF A MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE
HELD AT 7.30PM ON TUESDAY 18TH APRIL 2017
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Valerie Morgan (Chairman), Patrick Fox (from minute 78), Fr. Clive Hillman, Caroline Parker and Vivien Rosier

Also in attendance: Cllr Donald Fraser, Helen Symmons (Town Clerk) and one member of the public

The meeting opened at 7.30 pm

73. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all and advised that along with the Vice Chairman they had taken part in the litter pick on Leigh Marshes on Easter Saturday. Another session was planned for Friday 28th April in conjunction with Make Southend Sparkle and the Town Clerk will send out details. The Chairman advised that she has become very aware of litter and the lack of bins and collections in the area and requested that the Town Clerk add this as an agenda item for discussion at the June meeting and subsequent liaison with SBC.

74. APOLOGIES FOR ABSENCE

Cllrs Jill Adair, Karen Bowden and Carole Mulroney

75. DECLARATIONS OF MEMBERS' INTERESTS

There were none

76. TO APPROVE MINUTES OF THE MEETING ON 21ST FEBRUARY 2017

The minutes of 21st February 2017 were **AGREED** as a correct record and signed by the Chairman.

77. PUBLIC REPRESENTATIONS

There were none.

78. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

EVENTS

79. EVENT REPORT

The Committee **NOTED** the report and welcomed Emily Dean as the new Events & Projects Officer.

The Chairman reported she had attended a Leigh Regatta meeting and was impressed with the organisation. Another meeting is on the horizon and she is welcome to attend.

Signed by:

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Date:

ALLOTMENTS

80. AALG REPORT

The Committee **NOTED** the report.

81. BEE HIVE POLICY – **Agenda item 9**

The Committee **RESOLVED** the policy.

The Town Clerk will circulate dates for a May/June visit of Councillors to the allotment sites.

82. TREE INSPECTION – **Agenda item 10**

The Committee **RESOLVED** that a tree inspection be undertaken.

83. HEALTH AND SAFETY FOR ALLOTMENT GARDENS – **Agenda item 11**

The Committee **RESOLVED** to adopt the risk assessment and **NOTED** that an operational risk register would be submitted to the next meeting.

COMMUNITY TRANSPORT PROGRAMME

84. TO RECEIVE THE MINUTES OF THE PDG MEETING 7TH FEBRUARY 2017

Cllr Fraser presented the minutes which the Committee **NOTED**.

85. COMMUNITY TRANSPORT PROGRAMME REPORT

The Committee **NOTED** the report.

OTHER E & L MATTERS

86. ENGLAND COASTAL PATH

The Committee **NOTED** the information.

It was requested that the Town Clerk confirm the status of the cinder path with SBC as a national path.

87. ENVIRONMENT & LEISURE BUDGET 2016/17

The Committee **NOTED** the financial information.

88. REVIEW OF ACTION PLAN – **Agenda item 16**

The Committee **RESOLVED** to adopt the revised plan which will be reviewed further in August 2017.

The meeting closed at 7.55 pm

Signed by:

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